



1430 Blue Oaks Blvd. Ste 190
 Roseville, CA 95747-7143
 Phone: (916) 782-8879 ext. 224 or 225
 Fax: (916) 782-8891
 Email: customerservice@jmchomes.com

CUSTOMER SERVICE REQUEST



OFFICE USE ONLY

JMC Rep Assigned: _____

Appointment Date: ____/____/____

Appointment Time: ____:____ AM/PM

TO ENSURE THAT YOUR REQUEST IS PROCESSED IN A TIMELY AND EFFICIENT MANNER, PLEASE COMPLETE THE ENTIRE TOP PORTION OF THIS FORM BEFORE SUBMITTING TO JMC HOMES. PLEASE PRINT-THANK YOU!

Date: ____/____/____ Subdivision: _____ Lot #: _____
 Name: _____ Home Phone: _____ Work/Cell: _____
 Address: _____ City: _____ Zip Code: _____
 Close of Escrow Date: ____/____/____ Original Homeowner: Yes No

PLEASE LIST ITEM(S) FOR INSPECTION:

LOCATION:

- | | | |
|-----|-------|-------|
| 1. | _____ | _____ |
| 2. | _____ | _____ |
| 3. | _____ | _____ |
| 4. | _____ | _____ |
| 5. | _____ | _____ |
| 6. | _____ | _____ |
| 7. | _____ | _____ |
| 8. | _____ | _____ |
| 9. | _____ | _____ |
| 10. | _____ | _____ |

ALL REQUESTS MUST BE SUBMITTED IN WRITING TO THE JMC MAIN OFFICE BY FAX, EMAIL OR MAIL.* BY ACCESSING THE JMC WEBSITE, YOU MAY EMAIL YOUR SERVICE REQUEST DIRECTLY TO THE CUSTOMER SERVICE DEPARTMENT OR DOWNLOAD A COPY OF THIS SERVICE REQUEST TO MAIL OR FAX.

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JMC WEBSITE ADDRESS: www.jmchomes.com

***DO NOT GIVE YOUR REQUEST FORM TO JOB SUPERINTENDENTS, SALES AGENTS, OR ANY OTHER JMC EMPLOYEE. KEEP A COPY OF ALL SERVICE REQUESTS FOR YOUR RECORDS. JMC DOES NOT PROVIDE COPIES OF SUBMITTED REQUESTS.**